

**REGULAR MEETING OF THE COMMON COUNCIL
OF THE CITY OF PLATTSBURGH, NEW YORK**

March 29, 2012

5:30 P.M.

AGENDA

Present: Mayor Donald Kasprzak, Councilors Tim Carpenter (W1), Mark Tiffer (W2), George Rabideau (W3), Jim Calnon (W4), Chris Case (W5), Chris Jackson (W6)

Absent:

1. MINUTES OF THE PREVIOUS MEETING:

RESOLVED: That the Minutes of the regular meeting of the Common Council held on March 22, 2012 are approved and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

2. PAYROLLS OF VARIOUS DEPARTMENTS:

RESOLVED: That the payrolls of the various Departments of the City of Plattsburgh for the week ending March 28, 2012 in the amount of \$_____ are authorized and allowed and the Mayor and the City Clerk are hereby empowered and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

3. REPORTS OF CITY OFFICES & COMMITTEE REPORTS:

- Report of Fire and Ambulance Responses for the week of March 22 – March 28, 2012
- Report from the Building Inspector's Office from March 15 – March 26, 2012
- Statement of cash receipts from the Library from March 1 – March 6, 2012
- Report from the Parking Violations Bureau for February 2012

RESOLVED: That the reports as listed are hereby ordered, received and placed on file among the public records of the City Clerk's Office.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

4. CORRESPONDENCE & RECOMMENDATIONS FROM BOARDS: None

5. AUDIT OF CLAIMS:

RESOLVED: That the bills Audited by the Common Council in the amount of \$_____ are authorized and allowed and the Mayor and City Clerk (where required) are hereby authorized and directed to sign warrants drawn on the City Chamberlain for the payment thereof.

By Councilor _____; Seconded by Councilor _____

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

6. PERSONS ADDRESSING COUNCIL:

7. OTHER ITEMS:

A. RESOLVED: In accordance with the request therefore the Common Council approves revisions to the Economic Development Revolving Loan Fund Program Guidelines which were last adopted on June 2010 and revised on 9-20-2010 and 3-29-2012 pending Common Council approval. A copy of said revised guidelines is ordered made a part of the minutes of this meeting.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Carrie Trombley to hold a Zumbathon at the City Recreation Center on Saturday, May 19 from 3pm-5pm to benefit the Cystic Fibrosis Foundation.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

C. RESOLVED: In accordance with the request therefore the Common Council approves the City Engineer to advertise for bids for Contract #2012-04 “Beekman Street Roadway & Waterline Improvements, Broad Street – Cornelia Street.”

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

D. RESOLVED: In accordance with the request therefore the Common Council approves that Contract # 2012-1-1 “St. Lawrence 1 and St. Lawrence 2 Substation Upgrades – Phase 1 Structures and Equipment Package” be awarded to Distran Package Substations, LLC for the total amount of \$373,803.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

E. RESOLVED: In accordance with the request therefore the Common Council approves the City Engineer to advertise for bids for Contract #2012-06 “Sailors Beach Flood Damage Repair.”

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

F. RESOLVED: In accordance with the request therefore the Common Council approves the Manager MLD to advertise for proposals for Contract #2012-4-1 “Proposal for Copier Lease. “Proposal submission date May 1, 2012 at 11am.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

G. RESOLVED: In accordance with the request therefore the Common Council approves that noncompliant “Yield to Pedestrian Signs” be removed in conformance with New York State Codes, Rules and Regulations, Title 17 – Transportation.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

H. RESOLVED: In accordance with the request therefore the Common Council approves Club Caribbean to hold a “Street Jam Carnival” on April 21, 2012 (Rain date: April 28, 2012) from 1:00 – 3:00 p.m. blocking off a section of Rugar Street from Memorial Hall to Hood Hall.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

8. TRAVEL REQUEST:

A. RESOLVED: In accordance with the request therefore the Common Council approves Engineering Aide David Brown to attend the “27th Annual New York State GIS Conference” in Syracuse, NY from May 15 – 16, 2012 at a cost not to exceed \$249.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

B. RESOLVED: In accordance with the request therefore the Common Council approves Principal Account Clerk Barbara Phillips to attend “the Office of the State Comptroller’s class Introduction to Governmental Accounting” in Clifton Park, NY from April 18 - April 20, 2012 at a cost not to exceed \$592.

By Councilor _____; Seconded by Councilor _____

Discussion:

Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

ACTION TAKEN: Adopted _____ Defeated _____ Withdrawn _____ Tabled _____

Follow up Action:

9. RESOLUTIONS FOR INITIAL CONSIDERATION:

1. Request from David Powell Chief Plant Operator to advertise for bids for Contract #2012-07 “Hauling of Sludge from the Water Pollution Control Plant.”
2. Request from the Office of Community Development that upon notification of funding availability Robert Camoin (Camoin Associates) be hired as a consultant to prepare grant applications for “2012 DHCR New York Main Street Grant” for a fixed fee of \$2,500.
3. THE MAYOR HANDS DOWN THE APPOINTMENT OF POLICE OFFICER TO JEREMY SCOTT EFFECTIVE APRIL 5, 2012 PENDING THE SUCCESSFUL COMPLETION OF A 12 WEEK PROBATIONARY PERIOD.
4. Request from Kevin Farrington City Engineer that the Mayor be authorized to sign supplemental agreement No. 2 for Contract # 2010-13 “Consultant Agreement with Stantec for South Catherine Street Reconstruction; South Peru Street – South Platt Street” at a cost not to exceed \$15,000.
5. Request from Kevin Farrington City Engineer that the Mayor be authorized to sign supplemental agreement No. 3 for Contract # 2007-16 “Architectural/Engineering Agreement with Barton & Loguidice – Multi-Use Path Construction, George Angell Drive to Saranac Street Bridge” at a cost not to exceed \$8,600.
6. Request from the City Chamberlain to create capital project H8320.72 2012 Water Distribution Improvements Project to complete the work detailed in the Water Distribution System section of the 2012 Capital Expenditure Plan.

7. Request from Center for Women's Concerns, 101 Broad Street to have a "Take Back the Night" Event and March on Saturday, April 21, 2012 from 9:15 pm to 10:00 pm, marching down Brinkerhoff Street onto Margaret Street and back up Broad Street.
8. Request from Alpha Epsilon Phi sorority to host the third annual campus walk for American Foundation for Suicide Prevention on Saturday, April 28, 2012 at 1 pm.

10. NEW BUSINESS:

11. CLOSING PUBLIC COMMENTS:

Motion to Adjourn by Councilor _____; Seconded by Councilor _____
Roll call: Councilors Carpenter, Tiffer, Rabideau, Calnon, Case, Jackson

MEETING ADJOURNED: _____